

AGENDA

Meeting: Melksham Area Board
Place: The Riverside Centre, Millennium Riverside Walk, Melksham, SN12 6LP
Date: Wednesday 22 May 2024
Time: 7.00 pm

Including the Parishes of: Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Senior Democratic Services Officer - Ben Fielding. Direct line 01225 718224 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Melksham Without West & Rural
Cllr Mike Sankey, Melksham East
Cllr Phil Alford, Melksham Without North and Shurnhold
Cllr Nick Holder, Bowerhill
Cllr Jon Hubbard, Melksham South
Cllr Jack Oatley, Melksham Forest

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To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Richard Rogers,
richard.rogers@wiltshire.gov.uk

Area Board Delivery Officer – Caroline LeQuesne, caroline.lequesne@wiltshire.gov.uk

Senior Democratic Services Officer – Ben Fielding, Benjamin.fielding@wiltshire.gov.uk

	Time
<p>1 Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of the Melksham Area Board for the forthcoming year.</p>	7.00pm
<p>2 Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Melksham Area Board for the forthcoming year.</p>	
<p>3 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>4 Minutes (<i>Pages 3 - 16</i>)</p> <p>To confirm the minutes of the meeting held on 6 March 2024.</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Chairman's Announcements (<i>Pages 17 - 22</i>)</p> <p>To receive the following briefing notes through the Chairman:</p> <ul style="list-style-type: none"> • Highways Matters Responses – 6 December 2023 • Chief Executive of Wiltshire Council 	
<p>7 Partner Updates (<i>Pages 23 - 42</i>)</p> <p>To receive updates from any of the following partner organisations:</p> <ul style="list-style-type: none"> • Community Conversations Team, Forest Melksham • Wiltshire Police • BSW Together (Integrated Care System) • Healthwatch Wiltshire • Community First • Town and Parish Councils 	7.05pm
<p>8 Health in Melksham</p> <p>To receive updates relating to Health in Melksham from the following speakers:</p> <ul style="list-style-type: none"> • Health Provision in Melksham • Spa Medical Centre – Roland Teare GP • Giffords Surgery – Dr Abby Burgess 	7.20pm

To receive an update on the new Family Hub Model from Carl Houghton (Spurgeons).

To receive an update from the Melksham Health & Wellbeing Group.

9 **Area Board End of Year Report** (*Pages 43 - 56*)

8.10pm

Part I – Looking Back

To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2023/24:

- Children and young people – Cllr Jon Hubbard
- Community safety and transport – Cllr Mike Sankey
- Economy, environment, and deprivation – Cllr Phil Alford
- Older people; health and wellbeing – Cllr Jack Oatley
- Culture and sport – Cllr Jonathon Seed

Part II – Looking Forward

- To receive a summary of JSNA Survey Results.
- To highlight potential priorities for the Area Board to consider for 2024/25.
- To appoint Members as Lead representatives to Outside Bodies, the Melksham Health & Wellbeing Group and LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

10 **Local Highways and Footpath Improvement Group (LHFIG)**
(*Pages 57 - 82*)

8.25pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 7 May 2024, as set out below and in the attached report.

Recommendations:

To add the following Issues to the Priority Schemes List with funding (where indicated) Refer to APPENDIX 2

- **Melksham Town / Melksham without / Semington village**
- Allocate the sum of £4000.00 for the formal advertisement and implementation of parking controls (Waiting restrictions) at various agreed sites. 3rd Party contribution of 25% (£1,000) to be agreed with town / parish councils.
- **Keevil Kerbing works.** – Allocate sum of £10,010.00 with 25% contribution (£2502.50) from Keevil Parish council.

To discuss the LHFIG Local Contributions Review.

Further information on the LHFIG process can be found [here](#).

11 **Area Board Funding** (Pages 83 - 88)

8.30pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£22,309.00	£7,700.00	£18,349.00

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1731	Melksham and District Historical Association - Melksham Historical Association Display Cabinets	£1,000
ABG1760	Great Hinton Heritage Group - Great Hinton Heritage Group Display Materials	£484.52
ABG1764	Bowerhill Baby and Toddler Group - Bowerhill Baby and Toddler group Outdoor Active	£500
ABG1774	Great Hinton Indoor Bowls Club - Great Hinton Indoor Bowls Club	£500

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1769	Avon Bowls Club - Avon Bowls Club Access Ramp	£333.99
ABG1788	Our Time Project – Melksham Movement and Theatre Workshops for Elders	£3,000

Further information on the Area Board Grant system can be found [here](#).

12 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13 **Close**

9.00pm

To confirm the date of the next meeting of the Melksham Area Board as 4 September 2024.